

Department Committee Meeting Agenda

Tuesday, November 14, 2017

1:30 pm, Rm. 9341 Chemistry

Open Session

Approval of minutes from last meeting (October 10, 2017)

Announcements and Reports

Safety Update (**Hermans / Nielsen / Burstyn**)

Staffing – highlight – Desiree Bates

Student / Post Doc Mental Health Support, introducing Andrea Lawson, UHS (**Clauss**)

Administrative Update (**Egan**)

Updates on awards (**Burstyn**)

Update on Faculty and Staff Recruiting (**Blackwell / Egan**)

Update – Changes to major admissions requirements approved (**Burstyn**)

Update – Assessment reports submitted (**Burstyn**)

Report – Departmental advancement success (**Burstyn**)

Report – New Procurement Card System (P-card, credit card for department purchases) (**Egan**)

Report – New Process for Benefits Eligibility (**Egan**)

Other announcements/updates?

Upcoming events:

(date for the Taylor Award Symposium to be set shortly)

Academic Staff Excellence Award Nominations – due Jan. 12, 2018

Business

Space: Needs for New Hires / Preparing for Construction (**Burstyn / Nielsen**)

Salary Exercise Process – Values and Criteria, Promotion Opportunities (**Burstyn / Sanders / Egan**)

Other business?

Adjourn